

**MEETING MINUTES**  
**ST. MARY'S COUNTY COMMISSION ON AGING**  
October 24, 2016  
Potomac Building, Room 14  
Leonardtown, MD

**GUEST SPEAKER** – Cynthia Brown, Division Manager, Human Services

Ms. Brown presented information to the Commission about the many programs offered through the Human Services Division.

**CALL TO ORDER:** The Chair called the meeting to order at 1:35 p.m. (This is a recorded meeting).

**ROLL CALL:** Members present were Janet Kellam, Chair, Margaret Forrest, Linda Fry, Philip Holzbauer, Deb Johnstone, Gail Murdock, and Juanita Nether. Department of Aging & Human Services staff members present were Lori Jennings-Harris, Director and Beth Sandberg, Senior Administrative Coordinator.

**ABSENT:** Nicky Pires and Susanne Wise-Campbell

**APPROVAL OF MINUTES:** Motion to approve the September 26, 2016 minutes with an amendment was made by Mr. Murdock and seconded by Ms. Nether; the motion passed.

**COMMITTEE REPORTS:**

- Outreach Committee – Juanita Nether and Linda Fry  
Ms. Nether received a referral from an organization to participate in their “lobby day”. Ms. Nether will provide the information to the Department’s Community Programs & Outreach Manager. Ms. Nether is working on an additional outreach event.  
Ms. Fry, with the support of the Department’s Community Programs & Outreach Manager, has scheduled an outreach event for December 8<sup>th</sup> at St. George’s Episcopal Church in Valley Lee.
- Legislative Update – Gail Murdock  
No official update at this time.
- Garvey Council – Gail Murdock/Dale Taylor  
Mr. Murdock thanked the members for participating in the fund raising event. The Council continues to plan and conduct numerous fund-raising events.

**DISCUSSION OF OLD BUSINESS:**

- Available/Affordable Housing Report – Phil Holzbauer/Deb Johnstone  
Mr. Holzbauer provided a list of St. Mary’s County senior housing facilities with information and capacity data.
- Public promotion of COA – Beth Sandberg  
A response will be forthcoming from the County Administrator’s office.
- Revisit to “Challenges” – Janet Kellam  
The Commission discussed the list of identified challenges.
- Housing/Erickson Senior Forum – Deb Johnstone  
Ms. Johnstone and Mr. Holzbauer attended a relocation seminar in Calvert County.

## **DISCUSSION OF NEW BUSINESS:**

- December meeting place – Janet Kellam  
The December Commission on Aging meeting will be canceled.
- COA officers for next term – Janet Kellam  
Ms. Kellam asked the Commission to begin thinking of officer nominees.
- Agenda for November meeting & membership status – Beth Sandberg  
Ms. Kim Hall, social worker with Hospice, will be the guest speaker for the November meeting.  
There are currently 9 members on the Commission on Aging
- Information sharing – Janet Kellam  
Ms. Fry shared information she received from consumers regarding the hours of the Senior Activity Centers. The Garvey Senior Activity Center Council, not the Commission on Aging, will address the issue.  
Ms. Kellam will check with Finance to find out why credit cards are not accepted.

**ADJOURNMENT:** Mr. Holzbauer made a motion to adjourn the meeting at 2:40 p.m. and Ms. Nether seconded; the motion passed.

### **Purpose:**

To advise and assist in the content, administration, and financing of county programs designed to serve the elderly residents of the county; to work with the community to develop awareness and understanding of problems and concerns of the elderly.